

exhibitor registration

Registration Information

COMPANY NAME (PLEASE PRINT) _____

ADDRESS _____

CITY/STATE/ZIP _____ COUNTRY _____

PHONE _____ FAX _____

EMAIL FOR REPRESENTATIVE ATTENDING* _____

REPRESENTATIVE ATTENDING _____

TITLE _____

DESCRIPTION OF PRODUCTS/SERVICES _____

*All pertinent show information will be sent to Email address provided.

Please indicate below how you wish your company booth sign to read:

Our company agrees to abide by the terms and conditions as stated:

NAME/TITLE (PLEASE PRINT) _____

SIGNATURE _____

AMOUNT ENCLOSED: BOOTH(S) \$ _____ ADDITIONAL REGISTRATIONS \$ _____

CREDIT CARD NO. AmEx MasterCard Visa (please check one) Exp. date _____ V-code _____

Additional Registrations

The names and titles of the additional representatives you wish to register should be listed here (a separate sheet may be attached if necessary). As stated, your company receives one (1) complimentary registration package with each booth purchased and this will be assigned to you as the company representative unless otherwise designated below. Please list all attendees on this form.

	Full program (\$400)	Booth only <i>(Please check one)</i>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME & TITLE _____	<input type="checkbox"/>	<input type="checkbox"/>

booth fees

- 3 x 2 sqm Booth:
 - MHA Member Company \$2,000
 - Non-Member Company \$2,500

booth preference

First _____ Second _____

Third _____ Fourth _____

Please refer to Exhibit Hall Floor Plan on next page for booth locations. All booths are assigned on a first-come, first-served basis.

payment information

Full payment on all reserved booth space is due within 14 days from confirmation and invoicing. Each booth reserved comes with one (1) complimentary registration which includes all social events, conference sessions and trade show. Each additional full registration is \$400 (spouse \$200). There is no additional charge for staff assisting in your booth and not attending the social events.

Payment may be settled by credit card, company check or wire transfer (please contact MHA for bank details).

return form with payment to:

MHA/EXHIBITS
P.O. Box 1659
Sausalito, CA 94966
USA
Phone: (415) 332-1903
Fax: (415) 332-9457
Email: exhibits@mhaweb.org

Please contact our office for wire transfer payment details.

agenda

Wednesday, November 3rd

Registration 9am–5pm
 Exhibitor Set Up 10am–5pm
 Opening Reception
 Hotel Arts

Thursday, November 4th

Conference Breakfast 8–10am
 Keynote Address /
 Conference Program
 Exhibits Open 10am–4pm
 Evening Event (offsite venue)

Friday, November 5th

Conference Breakfast 8–10am
 Presentation/Conference Program
 Exhibits Open 10am–3pm
 Evening Event (offsite venue)

trade show information

Set-Up

Wednesday, November 3, 2010
 9am–5pm
 All booths must be ready for final inspection at 10am, Thursday, November 4th. Each booth must have a company representative in the booth at the time of final inspection.
 Tear Down begins on Friday, November 5th after 3pm.
No company may dismantle their booth prior to 3pm.

Exhibit Hours

Thursday, November 4, 2010
 10am–4pm
 Friday, November 5, 2010
 10am–3pm
To register, please complete the Exhibitor Registration form on following page.

Booth Information

- 3 x 2 sqm modular shell with white melamine panels
- Fire proof carpeting
- Lighting One 300w halogen spotlight
- Main fuse box with 100-220v socket
- Company identification sign

floor plan – salón gaudí

